

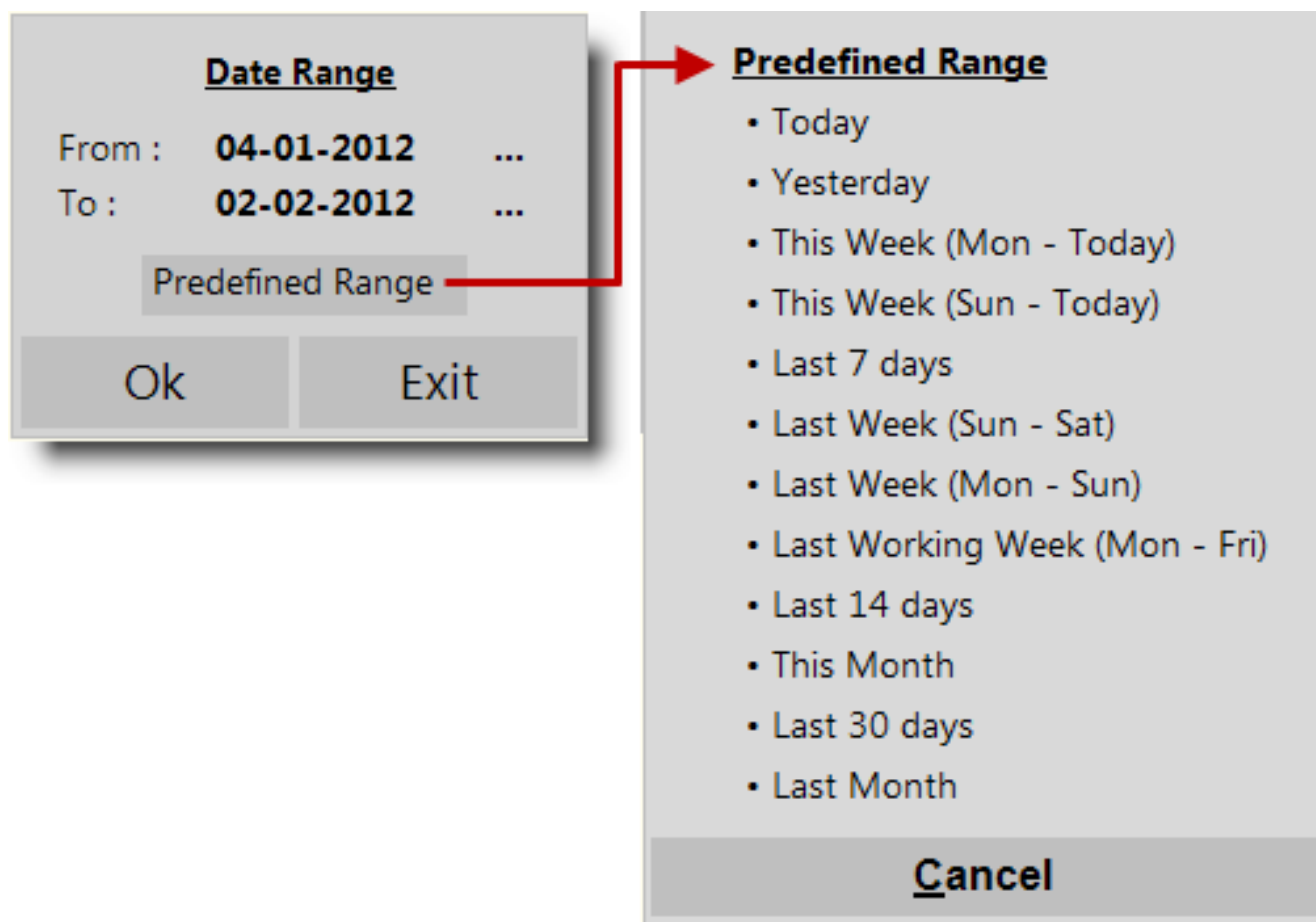
# Reports: Is there any easy way to filter the date range?

**Scenario:** Every time while seeing the report it takes up some time to set the date range. It will be very beneficial if there is any option to use some predefined date range while opening a report.

## Solution:

RanceLab® FusionRetail™ 6 has introduced predefined date range for all the reports. Please go through the steps given below to implement the task.

1. Go to any report
2. Press 'F2' from your keyboard (or you can also use 'F2 Date' button from the screen)
3. Click on the "Predefined Date Range" option.
4. You can find the following options. Choose preferable option from the list.



Srl	Predefined Range	Concept	Example (If Current Date = 18-01-2012)	
			Report starting date	Report ending date
1	Today	Shows report of the current date	18-01-2012	18-01-2012
2	Yesterday	Shows report of the previous day	17-01-2012	17-01-2012
3	This Week (Mon – Today)	Shows report of current week (Monday to Current date)	16-01-2012 (Monday)	18-01-2012 (Wednesday)
4	This Week (Sun – Today)	Shows report of current week (Sunday to Current date)	15-01-2012 (Sunday)	18-01-2012 (Wednesday)
5	Last 7 days	Shows report of last 7 Days	12-01-2012	18-01-2012
6	Last Week (Sun – Sat)	Shows report of the last weekend (Saturday and Sunday)	14-01-2012 (Saturday)	15-01-2012 (Sunday)
7	Last Week (Mon – Sun)	Shows report of the last week (Monday to Sunday)	09-01-2012 (Monday)	15-01-2012 (Sunday)
8	Last Working Week (Mon – Fri)	Shows report of the last working week (Monday to Friday)	09-01-2012 (Monday)	13-01-2012 (Sunday)
9	Last 14 Days	Shows the report of last 14 days	05-01-2012	18-01-2012
10	This Month	Shows report of the current month	01-01-2012	31-01-2012
11	Last 30 Days	Shows report of last 30 days	19-12-2011	18-01-2012
12	Last Month	Shows report of the last month	01-12-2011	31-12-2011

# Reports: Is there any easy way to filter the date range?

Unique solution ID: #1677

Author: Admin2

Last update: 2012-08-14 06:42