

# Purchase Management: Why Do I get "Windows Print Format File is Missing" message while Printing?

FusionRetail 6 uses Format Files (customizable design file) to print the document (bills, challan, cheque, voucher etc) .This helps you to use multiple and customizable design formats while printing a document.

You get the message "Windows Print Format File is Missing" because the required format file is not selected.

You need to select the required format(s) in the **Windows Printing Option** of the transaction.

**Example: Follow the steps if you want to print a Sale Invoice**

- Go to Main – S T S ([Sale Management > Transaction > Sale \(Scan POS\)](#))
- Press **Alt + W** or Press (-**W Opt Prn Win**) button on button set 2.
- Select the required format files in the **Format Files** field.
- (for example for sale invoice – select – "**Sale Invoice.repx**")
- Press ok to come back to Print Option Screen
- Save
- Now print the invoice.

**If you want to print on receipt printer (not on a LaserJet Printer) then follow these steps**

**Example: Follow the steps if you want to print a Sale Invoice on receipt printer**

- Go to Main – S T S (Sale Management > Transaction > Sale (Scan POS))
- Press **Alt + O** to open the options
- Now set "**Type of Printing = DOS**". Setting **Windows** will use windows printers.
- You may choose to set "**Auto Print After Save (POS) = Yes**". Settings **ASK** will ask a question before printing. It will not print if this is set to **NO**.
- Save
- Now print the invoice.

Unique solution ID: #1018

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Last update: 2012-08-08 07:45